

Conf - Purchase Order

Purchase order

	A	B	C	D	E	F	G	H	I	
1										
2	Comp									
3	any									
4	Name									
5	12345									
6	Street									
7	Name									
8	City Name,									
9	State (ST)									
10	ZIP									
11	Phone									
12	Number									
13	 									
14	Purchase Order									
15	 									
16	Date	Invoice	P.O. number							
17	9/7/16	#123456	12,345,678							
18	Ship date	Ship via	Terms							
19	9/14/16	Shipping company	Shipping & payment terms							
20	<hr/>									
21	Vendor	Ship to								
22	Attention To	Your Name								
23	Name	Your Company Name								
24	Their Company	12345 Street Name								
25	name	City Name, State (ST) ZIP								
26	Street address	Phone Number								
27	City, State, Zip	youremail@example.com								
28	(123) 456-7890									
29	no_reply@example.com									
30	<hr/>									
31	Item #	Desc	Qty	Unit price	Total price					
32		n								
33	12345-A	Item A	1	\$200.00	\$200.00					
34	12345-B	Item B	2	\$200.00	\$400.00					

	A	B	C	D	E	F	G	H	I
28								\$0.00	
29								\$0.00	
30								\$0.00	
31								\$0.00	
32								\$0.00	
33								\$0.00	
34								\$0.00	
35							Subtotal	\$600.00	
36							Shipping & handling	\$20.00	
37							Tax rate	8.60%	
38							Sales tax	\$51.60	
39								\$671.60	
40									